



Georgina Frances Westover

Date of birth: [REDACTED] Nationality: British | [REDACTED]

georginafrancesw@gmail.com | <https://masterenglishlab.com/> |

<https://www.linkedin.com/in/masterenglishlab/> | Skype: gfwestover1 |

[REDACTED] 52100, Arezzo, Italy

About me:

I am an expert in English to Speakers of Other Languages, I am involved in teacher training and focus on communicative learning in the 21st century classroom.

Fiscal information - CF:WSTGGN63D63Z114F - PI: IT02341610513

WORK EXPERIENCE

15/09/2020 – CURRENT – Castiglione dei Pepoli (BO), Italy

ACADEMIC SUPPORT CONSULTANT – TRINITY COLLEGE LONDON, ITALY

This role includes planning, writing and creating material for teachers, students, parents and educational institutions, both in private and state sectors. Carrying out training and informative activities for teachers, students, parents, educational institutions and other stakeholders, both face to face and online. Part of PCTO project (ex Alternanza scuola) involving Trinity College London, Italy.

01/05/2019 – 01/08/2022 – Arezzo, Italy

ESP (ENGLISH FOR SPECIAL PURPOSES) – CNA FORMAZIONE S.R.L

This role is ongoing. Dealing with English for Special Purposes in the Business World covering a variety of industries: mechanical engineering, electronics industry, chemical industry, jewellery industry. Focusing on technical English covering all CEFR (A1-B1-B2-C1-C2) levels for Task and Job specific areas.

01/05/2014 – 01/12/2021 – Arezzo, Italy

ESP (ENGLISH FOR SPECIAL PURPOSES) – CONFINDUSTRIA

This role is ongoing. Dealing with English for Special Purposes in the Business World covering a variety of industries: printing industry, tourist industry. Focusing on technical English covering all CEFR (A1-B1-B2-C1-C2) levels for Task and Job specific areas.

01/02/2017 – 01/09/2018 – Arezzo, Italy

TEFL (TEACHING ENGLISH AS A FOREIGN LANGUAGE) EXPERT ENGLISH LANGUAGE CONSULTANT – CENTRO PROVINCIALE ISTRUZIONE ADULTI (CPIA)

Designing and creating English Language Course for all CEFR (A1-B1-B2-C1-C2) levels, focusing on everyday English language and communication.

01/11/2019 – 26/03/2022 – Foiano della Chiana, Italy

PON (PROGRAMMA OPERATIVO NAZIONALE) COURSE COORDINATOR AND FACILITATOR – IN ISTITUTO OMINICOMPRESIVO "GUIDO MARCELLI"

Coordinating 3 PONs: the first a course for disadvantaged primary school children "Speaking and Speaking" - the second course to enhance and boost English Language Skills in the primary school classroom "Inglese is Fun" - the third course to prepare middle school students for GESE Trinity grade 4 exams

01/10/2017 – 01/06/2022 – Arezzo, Italy

**TEFL (TEACHING ENGLISH AS A FOREIGN LANGUAGE) EXPERT ENGLISH LANGUAGE
CONSULTANT AND FACILITATOR – ISTITUTO COMPRENSIVO "MARGARITONE"**

Expert English language teaching in a middle school environment, focusing on the communicative and task based methods, with preparation for Trinity College London exams for GESE grades 3 and 4. Exam preparation for KET.

01/11/2017 – 31/05/2022 – Arezzo and Castiglion Fibocchi, Italy

**TEFL (TEACHING ENGLISH AS A FOREIGN LANGUAGE) EXPERT ENGLISH LANGUAGE
CONSULTANT AND FACILITATOR – ISTITUTO COMPRENSIVO "GIORGIO VASARI"**

Expert English language teaching in a middle school environment, focusing on the communicative and task based methods, with preparation for Trinity College London exams for GESE grades 4 and 5

01/10/2017 – 31/05/2019 – Lucignano, Italy

**TEFL (TEACHING ENGLISH AS A FOREIGN LANGUAGE) EXPERT ENGLISH LANGUAGE
CONSULTANT AND FACILITATOR – ISTITUTO COMPRENSIVO STATALE LUCIGNANO**

Expert English language teaching in a primary school environment, focusing on the communicative and task based methods.

01/11/2017 – 01/06/2022 – Foiano della Chiana, Italy

**TEFL (TEACHING ENGLISH AS A FOREIGN LANGUAGE) EXPERT ENGLISH LANGUAGE
CONSULTANT AND FACILITATOR – ISTITUTO COMPRENSIVO STATALE FOSSOMBRONI**

Expert English language teaching in a primary and middle school environment, focusing on the communicative and task based methods, with preparation for Trinity College London exams for GESE grades 1,2,3 and 4.

01/09/2015 – 31/05/2016 – Arezzo, Italy

**TEFL (TEACHING ENGLISH AS A FOREIGN LANGUAGE) EXPERT ENGLISH LANGUAGE
CONSULTANT AND FACILITATOR – I.T.I.S GALILEO GALILEI**

Expert English language teaching in a high school environment, focusing on the communicative and task based methods, with exam preparation for Cambridge First Certificate in English (FCE) and Preliminary Certificate in English (PET)

01/04/2015 – 31/05/2016 – Arezzo, Italy

CAMBRIDGE ENGLISH 'KET' SPEAKING EXAMINER – CAMBRIDGE UNIVERSITY

Conducting examinations in educational institutions for Cambridge KET exams as an examiner.

01/09/2015 – 31/05/2016 – Montevarchi, Italy

**TEFL (TEACHING ENGLISH AS A FOREIGN LANGUAGE) EXPERT ENGLISH LANGUAGE
CONSULTANT AND FACILITATOR – I.T.I.S BENEDETTO VARCHI**

Expert English language teaching in a high school environment, focusing on the communicative and task based methods, with exam preparation for Cambridge First Certificate in English (FCE) and Preliminary Certificate in English (PET)

01/09/1996 – 30/06/2019 – Arezzo, Italy

**TEFL (TEACHING ENGLISH AS A FOREIGN LANGUAGE) EXPERT ENGLISH LANGUAGE
CONSULTANT AND FACILITATOR – BRITISH INSTITUTES**

Expert English language teaching for adult language courses, business English and YL. Covering all CEFR (A1-B1-B2-C1-C2) levels with exam preparation for Cambridge (PET, FCE, CAE and Proficiency). Creating and coordinating English pronunciation courses.

01/06/2014 – 30/06/2016 – Arezzo, Italy

TEFL (TEACHING ENGLISH AS A FOREIGN LANGUAGE) EXPERT ENGLISH LANGUAGE CONSULTANT AND FACILITATOR – ACCADEMIA BRITANNICA

Expert English language teaching for business English courses at PRADA with specialised technical business English, Task and Job specific, ESP, for CEFR A1-B1-B2-C1-C2. Gara KET courses with exam preparation for KET. Full immersion business English courses for corporate business managers, technical business English, Task and Job specific.

01/01/2003 – 31/01/2012 – London, United Kingdom

COMPANY MANAGER – G. W. DESIGNS

Fashion accessory distribution to retail outlets in the UK, buying directly from suppliers in Italy, designing in collaboration with Italian producers. Sales and administrative duties, marketing management and accounting.

01/07/1999 – 30/09/1999 – Arezzo, Italy

TEACHER TRAINING – UNIVERSITY OF SIENA

Teacher training for primary school Italian "English Teachers" an eight weeks course in the methodology in TESOL and YL teaching. Lesson planning and elaborating the methodology in TESOL teaching.

● **EDUCATION AND TRAINING**

01/05/2021 – 01/07/2021 – 10th Floor, Blue Fin Building Southwark Street, London, United Kingdom

CERTIFICATE IN ONLINE TEACHING (TTO) – Trinity College London CertOT TCL

Introduction to online teaching, lesson planning and staging, classroom management and techniques, developing listening skills, developing speaking skills, developing reading skills, developing writing skills, task and activities, resource adaptation, resource design and creation,

Field(s) of study

- Education

Pass | EQF level 5 | <https://www.trinitycollege.com/>

01/10/1997 – 01/10/2004 – Walton Hall, Milton Keynes, United Kingdom

BA AND BA (HONOURS) OPEN DEGREE – Open University

English Language and Creativity in Language, Exploring English grammar - SFL Linguistics (Michael Halliday) Corpus Linguistics. The Enlightenment, The English language: past, present and future, Approaching literature and Introduction to the humanities.

Field(s) of study

- Arts and humanities

Thesis: SPEECH ANALYSIS

2:3 | EQF level 6 | 360 | <https://www.open.ac.uk/courses>

01/10/1997 – 30/06/1998 – Walton Hall, Milton Keynes, United Kingdom

DIPLOMA IN HUMANITIES – Open University

Field(s) of study

- Introduction to Humanities

Pass | EQF level 5 | <https://www.open.ac.uk/courses>

01/05/1999 – 01/06/2001

CERTIFICATE IN THE THEORY AND METHODOLOGY OF TESOL

Certificate in the theory of linguistics, practical phonetics and language awareness

Field(s) of study

- Education

01/07/1997 – London

CERTIFICATE IN TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES – University of Cambridge

Field(s) of study

- Education

Pass | EQF level 5 | <https://www.cambridgeenglish.org/teaching-english/teaching-qualifications/celta/>

01/09/1988 – 01/11/1988 – London

INTRODUCTION TO TEFL – Linguarama (Department of Teacher Training)

Introduction to TEFL and the principles of the Direct Method, procedures with complete beginners, intermediate and advanced students. Pronunciation and situational English focusing on functions and notions.

Field(s) of study

- Education

<https://linguarama.com/contact-us/london/>

08/08/2001 – 08/09/2021 – Herzogstrasse 83, Munich, Germany

DIPLOMA IN THE ART AND SCIENCE OF NEURO LINGUISTIC PROGRAMMING (NLP) – INLPTA (The International NLP Trainers Association)

<https://www.inlpta.org/>

● LANGUAGE SKILLS

Mother tongue(s): **ENGLISH**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ITALIAN	C2	C2	C2	C2	C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● DIGITAL SKILLS

My Digital Skills

Internet user | Social Media (Facebook, Twitter, Instagram, LinkedIn) | Google Digital Training - Digital Marketing Fundamentals | Microsoft Office, Microsoft Word, Microsoft Excel, Outlook, Facebook, Google | WhatsApp | E-mail use | Power Point | Wordwall | E-learning platforms (Zoom, Skype, Padlet) | Liveworksheets | Quizzes | ReadWorks | Instagram | Google Docs

Communication skills

Empathic listener | Active listening | Good Communication | Written and Verbal skills | Presentation and negotiation skills

Organisational skills

Problem-solving | Critical thinking | Responsibility | Good at being proactive and efficient in high stress situations | Excellent organizational planning and solving problems in short time | Ability to Work Under Pressure | Reliability | Good time management | Detail-Oriented | Motivated | Team-work oriented | Analytical skills | Efficient multi-tasking

Managerial skills

Decision-making | leadership | Strategic Planning | Teamwork | Flexibility | Organizational and planning skills | Friendly | Excellent team player

Creative

Creativity | innovative | Research | Cross cultural skills | Research and analytical skills | positive thinking | Presenting | Excellent writing and verbal communication skills

● NETWORKS AND MEMBERSHIPS

15/07/2022 – CURRENT

IATEFL (International Association of Teachers of English as a Foreign Language)

Faversham UK

IATEFL is an association linking, developing and supporting English Language Teaching professionals worldwide.

<https://www.iatefl.org/>