



Georgina Frances Westover

Date of birth: 23/04/1963 | **Nationality:** British | **Phone number:** (+39) 3461713890 (Mobile) |

Email address: georginafrancesw@gmail.com | **Website:** <https://masterenglishlab.com/> |

LinkedIn: <https://www.linkedin.com/in/masterenglishlab/> | **Skype:** gfwestover1 |

Address: Via Pesciolina 8, 52100, Arezzo, Italy (Work)

● ABOUT ME

I am a English language expert and facilitator to Speakers of Other Languages, I also am involved in teacher training and focus on communicative learning in the 21st century classroom.

Fiscal information - CF:WSTGGN63D63Z114F - PI: IT02341610513

● WORK EXPERIENCE

09/2020 – CURRENT Roccafranca, Italy

8. ACADEMIC SUPPORT CONSULTANT TRINITY COLLEGE LONDON, ITALY

- Planning, writing, and creating material for teachers both in private and state sectors, equipping them with effective exam preparation material for CEFR levels Pre-A1 to C1
- Carrying out training and informative activities for teachers, students, parents, educational institutions, and other stakeholders, both face to face and online.
- Heading PCTO project (ex Alternanza scuola) involving Trinity College London, Italy.
- Planning and writing materials for PCTO project online educational course.
- Giving teacher support when required for exam preparation, resources and ensuring their learners are best equipped for an optimal exam performance.
- Serving as an e-tutor for online educational courses.
- Participating in certificate ceremonies.

Business or Sector Education | **Address** Via Kennedy 27/D, 25030, Roccafranca, Italy

Roccafranca, , Italy

8A. ACADEMIC SUPPORT CONSULTANT FOR CLIL TEACHER TRAINING TRINITY COLLEGE LONDON, ITALY

- CLIL methodology training workshops for teachers in Italian state schools, who are teachers of non-linguistic subjects.
- Focusing on access and motivation in the CLIL classroom.
- Exploring the Principles, Theory and Practical Application of CLIL.
- CLIL Lesson Design, strategies and instruments for organising CLIL.
- Effective Approaches to Introducing Content and Language.
- Formative Assessment and Student Motivation
- Practical Strategies for Enhancing Students' English Language Skills.

Micoro teaching in CLIL

Differentiation in CLIL

01/05/2014 – CURRENT Arezzo, Italy

9. TEACHER (ENGLISH FOR SPECIAL PURPOSES) CNA FORMAZIONE S.R.L, CONFINDUSTRIA & EL PRIVATE SCHOOLS

- Dealing with English for Special Purposes in the Business World covering a variety of industries: mechanical engineering, electronics industry, chemical industry, jewellery industry & fashion companies (PRADA). Focusing on technical English covering all CEFR (A1-B1-B2-C1-C2) levels for Task and Job specific areas.
- Planning and delivering lessons that focus on developing students' skills for: listening, speaking, reading and writing in English.

- Creating lesson plans, activities, and assessments that align with language learning objectives within the specific work field.
- Encouraging a positive classroom atmosphere where students gain confidence in their learning process and language acquisition.

Business or Sector Education

09/1996 – CURRENT Arezzo, Italy

10. TEACHER (TEACHING ENGLISH AS A FOREIGN LANGUAGE) EXPERT ENGLISH LANGUAGE CONSULTANT AND FACILITATOR SCHOOLS IN BOTH THE STATE AND PRIVATE SECTOR, ITALY

- Expert English language teaching: primary, middle and high school state schools, focusing on the communicative and task-based methods.
- Planning and delivering lesson that focus on developing students' listening, speaking, reading, and writing skills in English.
- Developing language programmes to align with the latest language teaching methodologies, trends, and student needs.
- Trinity College London exams preparation for GESE grades: 1,2,3,4,5 & 6 - ISE A1, F, I, II & III
- Exam preparation for Cambridge exams: KET, PET, FCE, CAE
- Fostering a supportive and encouraging classroom atmosphere.
- Creating and coordinating English Pronunciation course for adults in the private sector.
- Teacher training for Italian English Language teachers, exam preparation for Trinity College London ISE I & II - B1 & B2.

Business or Sector Education

11/2019 Arezzo, Italy

11. COURSE COORDINATOR AND FACILITATOR PON (PROGRAMMA OPERATIVO NAZIONALE) & PNRR (NATIONAL RECOVERY AND RESILIENCE PLAN) ISTITUTI COMPRENSIVI STATALE

- Coordinating 3 PON courses - fostering a supportive and encouraging classroom atmosphere with specific lesson plans and materials.
- Course 1 - for disadvantaged primary school children "Speaking and Speaking".
- Course 2 - to enhance and boost English Language Skills in the primary school classroom "Inglese is Fun".
- Course 3 - to prepare middle school students for GESE Trinity grade 4 exams.
- PNRR - to facilitate teacher training and exam preparation at B1, B2 and C1 levels including CLIL methodology, to support and enhance the learning journey for students in the middle school cycle.

Business or Sector Education

02/2017 – 09/2018 Arezzo, Italy

12. TEACHER (ENGLISH AS A FOREIGN LANGUAGE) EXPERT ENGLISH LANGUAGE CONSULTANT CENTRO PROVINCIALE ISTRUZIONE ADULTI (CPIA)

- Designing and creating English Language Courses for all CEFR (A1-B1-B2-C1-C2) levels, focusing on everyday English language and communication.
- Focusing on creating a harmonious learning environment for students from different language backgrounds and cultures.
- Creating specific lesson plans for each level with activities that align with language learning objectives for adults.

Business or Sector Education

04/2015 – 05/2016 Arezzo, Italy

CAMBRIDGE ENGLISH 'KET' SPEAKING EXAMINER CAMBRIDGE UNIVERSITY

- Conducting examinations in educational institutions for Cambridge KET exams as an examiner.
- Administering speaking exams and evaluating candidates' performance using standardised assessment materials.
- Maintaining the highest level of integrity and professionalism in adhering to examination procedures and guidelines.
- Maintaining the confidentiality and security of examination materials and candidates' personal information.
- Engaging in ongoing professional development to enhance assessment skills and stay informed about industry trends.
- Attending regular examiner training session to stay updated on procedures and standards.

Business or Sector Education

13. TEACHER TRAINING FOR PRIMARY SCHOOL ITALIAN 'ENGLISH TEACHERS' UNIVERSITY OF SIENA

- Teacher training for primary school Italian "English Teachers" an eight weeks course in the methodology in TESOL and YL teaching.
- Designing high quality lesson planning techniques and interactive lesson ideas for teachers to develop.
- Elaborating methodology in TESOL teaching

Business or Sector Education

01/2003 – 01/2012 London, United Kingdom

COMPANY DIRECTOR G. W. DESIGNS & GALLERY

- Fashion accessory distribution to retail outlets in the UK and America.
- Purchasing accessories and art for gallery sales.
- Buying directly from suppliers in Italy by carefully choosing products to sell in the UK & America.
- Designing in collaboration with Italian manufacturers and designers.
- Sales and administrative duties.
- Marketing management and accounting.
- Organising and participating in national and international trade fairs: Las Vegas, Phoenix & London

Business or Sector Other service activities

04/1984 – 11/1987 London, United Kingdom

RETAIL MANAGER & BUYER PINEAPPLE DANCE STUDIOS

- Overseeing staff and organising their day-to-day duties for all three retail shops in London
- Planning and developing staff meetings.
- Liaising with the directors and creative directors.
- Setting up franchising outlets around the UK.
- Interviewing new staff.
- Buying specific products for the retail shops.

Business or Sector Other service activities

● EDUCATION AND TRAINING

05/2021 – 07/2021 London, United Kingdom

1. TRINITY TEACH ENGLISH ONLINE & CERTOT Trinity College London

- **Preparing for the online classroom:** introduction to online teaching, lesson planning and staging, classroom management and techniques.
- **Developing language skills:** developing listening skills, developing speaking skills, developing reading skills, developing writing skills.
- **Resources for online learning and teaching:** task and activities, resource adaptation, resource design and creation.

Address 10th Floor, Blue Fin Building Southwark Street, SE1 0TA, London, United Kingdom |

Website <https://www.trinitycollege.com/> | **Field of study** Education | **Final grade** Pass | **Level in EQF** EQF level 5

10/1997 – 10/2004 Milton Keynes, United Kingdom

2. BA OPEN AND BA (HONS) OPEN Open University

- English Language and Creativity in Language.
- Exploring English grammar - SFL Linguistics (Michael Halliday) Corpus Linguistics.
- The Enlightenment.
- The English language: past, present, and future.
- Approaching literature and Introduction to the humanities.

Address Walton Hall, MK7 6AA, Milton Keynes, United Kingdom | **Website** <https://www.open.ac.uk/courses> |

Field of study Arts and humanities | **Level in EQF** EQF level 6 | **Type of credits** 360 | **Thesis** SPEECH ANALYSIS

08/2001 Munich, Germany

3. DIPLOMA IN THE ART AND SCIENCE OF NEURO LINGUISTIC PROGRAMMING (NLP) INLPTA (The International NLP Trainers Association)

- **NLP founding elements:** modelling, or fast learning to enhance teaching.
- **A focus on brain functions:** left/right brain functions, visual/auditory/knesthetic learning styles, multi-level thinking.
- **NLP for special needs:** techniques to support learners with ADHD, dyslexia and synaesthesia.
- **NLP with classroom practices:** recognising patterns and understanding communication processes.
- **NLP internal communication:** using our inner voice, and external with others an emphasising the importance of the underlying process rather than content.

Address Herzogstrasse 83, 80796, Munich, Germany | **Website** <https://www.inlpta.org/> | **Level in EQF** EQF level 4

01/05/1999 – 01/06/2001

4. CERTIFICATE IN THE THEORY AND METHODOLOGY OF TESOL EuroLink, London UK

- The theory of linguistics.
- The study of practical phonetics and language awareness.
- Identifying intonation and pronunciation.
- Writing transcripts using the phonetic alphabet.

Field of study Education | **Level in EQF** EQF level 5

10/1997 – 06/1998 Milton Keynes, United Kingdom

5. DIPLOMA IN HUMANITIES Open University

- History of Science
- Art History

Address Walton Hall, MK7 6AA, Milton Keynes, United Kingdom | **Website** <https://www.open.ac.uk/courses> |

Field of study Introduction to Humanities | **Level in EQF** EQF level 5

07/1997 – 08/1997 London

6. CELTA - TEFL TRAINING University of Cambridge

- **TEFL Theory and Methodology:** language analysis and awareness.
- **English Grammar:** parts of speech, sentence structure, tenses, forms, rules.
- **Language Skills Development:** reading, listening, speaking, and writing.
- **Planning and Resources:** for different teaching contexts.
- **Developing Teaching Skills and Professionalism.**
- **Phonology:** English sounds, intonation, rhythm, pronunciation.
- **Vocabulary Building:** strategies for teaching, reinforcing, and expanding vocabulary.
- **Error Correction:** identifying error and providing constructive feedback.
- **Assessment and Feedback:** techniques for testing progress, oral and written feedback methods.
- **Lesson Planning:** detailed, effective lesson planning. Objectives, pacing, sequencing activities.

Website <https://www.cambridgeenglish.org/teaching-english/teaching-qualifications/celta/> | **Field of study** Education |

Level in EQF EQF level 5

09/1987 – 10/1987 London, United Kingdom

7. INTRODUCTION TO TEFL Linguarama (Department of Teacher Training)

- Introduction to TEFL and the principles of the ELT methodologies.
- Procedures with complete beginners, intermediate and advanced students.
- Pronunciation and situational English focusing on functions and notions.

Website <https://linguarama.com/contact-us/london/> | **Field of study** Education | **Level in EQF** EQF level 4

● LANGUAGE SKILLS

Mother tongue(s): **ENGLISH**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ITALIAN	C2	C2	C2	C2	C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Internet user | Social Media (Facebook, Twitter, Instagram, LinkedIn) | Google Digital Training - Digital Marketing Fundamentals | Microsoft Office, Microsoft Word, Microsoft Excel, Outlook, Facebook, Google | WhatsApp | E-mail use | Power Point | Wordwall | E-learning platforms (Zoom, Skype, Padlet) | Liveworksheets | Quizzes | ReadWorks | Instagram | Google Docs | Chat GPT

Communication skills

Empathic listener | Active listening | Good Communication | Written and Verbal skills | Presentation and negotiation skills

Organisational skills

Problem-solving | Critical thinking | Responsibility | Good at being proactive and efficient in high stress situations | Excellent organizational planning and solving problems in short time | Ability to Work Under Pressure | Reliability | Good time management | Detail-Oriented | Motivated | Team-work oriented | Analytical skills | Efficient multi-tasking

Managerial skills

Decision-making | leadership | Strategic Planning | Teamwork | Flexibility | Organizational and planning skills | Friendly | Excellent team player

Creative

Creativity | innovative | Research | Cross cultural skills | Research and analytical skills | positive thinking | Presenting | Excellent writing and verbal communication skills

NETWORKS AND MEMBERSHIPS

15/07/2022 – CURRENT Faversham UK

IATEFL (International Association of Teachers of English as a Foreign Language)

IATEFL is an association linking, developing and supporting English Language Teaching professionals worldwide.

Link <https://www.iatefl.org/>

03/2024 – CURRENT Arezzo

Trinity Exam Centre - 73216

- Operating as a Trinity Exam Centre.
- Offering Trinity Exams to students from Pre-A1 to C2 levels.
- Candidates will be assessed for their communicative and integrated skills in the English language.

Link <https://www.trinitycollege.it/>

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