

**Maria McEwan**

**Date of birth:** (+) **Nationality:** British **Gender:** Female **Phone number:**  
**Email address:** !)  
**Address:** )

## ABOUT ME

A highly motivated, compassionate and creative educator who possesses a warm and friendly manner which promotes positive relationships with children and adults alike. Excellent planning and organizational skills and the ability to create a stimulating environment to facilitate learning. Strong communication skills both verbal and non-verbal and a great team player.

## WORK EXPERIENCE

02/01/2022 - CURRENT Como, Italy

### EFL TEACHER THE ENGLISH SCHOOL COMO

- Provide comprehensive educational experiences to a wide range of students, from beginners through to advanced levels, encompassing young children, adolescents, and adults, with additional offerings in banking and business courses.
- Develop unique lesson plans tailored to individual learning needs, utilizing both self-created materials and established textbooks.
- Prepare students effectively for YL, KET, PET, and FCE exams to enhance their English proficiency.
- Design and implement end-of-year evaluations and assessments to measure and support student progress.

01/11/2020 - 05/10/2021 Lugano, Switzerland

### EFL TEACHER THE LOUNGE SCHOOL LUGANO NOVEMBER 2020 - OCTOBER 2021

- Developing and leading play-based activities for children aged 3-6 years related to their interests and needs both indoors and outdoors.
- Using clear and concise language, and listening to the needs of the children.
- Implementing procedures to encourage positive behaviour at key points during the day.
- Promoting skills in personal, social and emotional development by helping children communicate their feelings, listen to each other, build confidence in their abilities and conflict resolution.
- Promoting independence in activities such as dressing and toileting, and assigning tasks.
- Working in partnership with colleagues and parents regarding the behaviour, activities and well-being of the children.

## Catherine Robb

Date of birth:                      Nationality: Irish      Gender: Female      Phone number: (                      )  
Email address:                      Address: V                      J

### ABOUT ME

I am a CELTA-qualified English teacher with ten years of teaching experience, three of which as Director of Studies for a private English school located in Como: The English School Como. I have worked with all levels of English language learning from pre-A1 to C2. I have taken part in the preparation of official exams since the beginning of my teaching career, including the Cambridge Main Suite and YLS and various others - IELTS, TOEFL and SAT. In 2017 I began training to become a Cambridge Speaking Examiner and to date have around three years of experience as an examiner of YLS, KEY, PET and FCE levels as well as invigilator experience.

Currently, my level of Italian is B2 and I am still studying to improve my spoken and written skills. I have highly complimented people skills thanks to my outgoing and positive nature and I work comfortably both in a team and independently.

### WORK EXPERIENCE

01/09/2013 - CURRENT Como, Italy

#### EFL TEACHER THE ENGLISH SCHOOL COMO

- All ages from kids to adults with levels ranging from A0 a C2
- Held interviews for new teachers and responsible for training and ongoing professional development
- Group leader during study holidays, responsible for groups of teenage students.
- Teaching a wide range of levels and ages.
- Following textbook courses and responsible for creating courses from scratch.
- Comfortable teaching both in person and online.

01/12/2017 - CURRENT Busto Arsizio

#### SPEAKING EXAMINER AND INVIGILATOR FOR CAMBRIDGE EXAMS CAMBRIDGE ENGLISH

- *Young learners, KET, PET, FCE and CAE*
- Experience in exam day organisation as an examiner and invigilator.

01/09/2017 - 01/06/2020 Bologna, Italy

#### LETTORE AND GEOGRAPHY CLIL TEACHER MALPIGHI LICEO AND MEDIA, BOLOGNA AND CASTEL SAN PIETRO

- Literature and conversation courses for classes in both middle and high school, with levels ranging from A0 to C1.
- Exam preparation courses for KET, PET, FCE and IELTS - full-year and intensive short courses.
- Geography lessons in English, with different levels of preparation among students

### EDUCATION AND TRAINING

01/05/2014 - 30/07/2014 Milan, Italy

#### CELTA British Council, Milan

01/09/2005 - 30/06/2008 Edinburgh, United Kingdom

#### MIDWIFERY TRAINING Napier University, Edinburgh



**Sarah Brocklebank**

**Date of birth:**  **Nationality:** British **Gender:** Female **Phone number:**  1 (Home)  
**Email address:**   
**Address:**

## ABOUT ME

- 2 years in Japan - Instructing English to children, teenagers, and adults.
- 11 years in Italy at The English School Como - Serving as Head Teacher. Teaching, organizing, and designing English courses for learners at every proficiency level. Developing and coordinating courses for Cambridge University exams and the IELTS exam for both adolescent and adult students. Delivering General English and Business English programs tailored for adult learners. Managing the schedules of all staff members. Establishing collaborative partnerships with local schools and businesses to develop English programmes.

## WORK EXPERIENCE

08/2011 – 07/2013 Akioto, Hiroshima, Japan  
**FEEL TEACHER** (English)

**EFL TEACHER AKIOTA-CHO BOARD OF EDUCATION**

Assistant English teacher for classes of junior school children

04/04/2013 - CURRENT Como, Italy

**EFL TEACHER AND DIRECTOR OF STUDIES THE ENGLISH SCHOOL COMO**

- Head Teacher at The English School Como for 11 years.
  - Oversight of educational operations and administrative duties.
  - Leadership in teaching, organizing, and crafting English courses for students of all proficiency levels.
  - Development and coordination of courses preparing students for Cambridge University exams and the IELTS exam, catering to both adolescent and adult learners.
  - Delivery of customized General English and Business English programs to meet the needs of adult learners.
  - Management of staff schedules to ensure the smooth operation of the institution.
  - Establishment of collaborative partnerships with local schools and businesses to enhance English language learning opportunities.

## EDUCATION AND TRAINING

01/12/2013 – 22/12/2013 Manchester, United Kingdom

**CAMBRIDGE CELTA (CERTIFICATE IN ENGLISH LANGUAGE TEACHING TO ADULTS)** Manchester  
Academy of English

01/09/2008 – 01/07/2011 Warwick, United Kingdom

**BACHELOR'S DEGREE IN LITERATURE AND FILMOGRAPHY** University of Warwick

