



## Sarah Brocklebank

Date of birth:                      Nationality: British    Gender: Female    Phone number:                      (home)  
Email address:                        
Address:                     

### ABOUT ME

- 2 years in Japan - Instructing English to children, teenagers, and adults.
- 11 years in Italy at The English School Como - Serving as Head Teacher. Teaching, organizing, and designing English courses for learners at every proficiency level. Developing and coordinating courses for Cambridge University exams and the IELTS exam for both adolescent and adult students. Delivering General English and Business English programs tailored for adult learners. Managing the schedules of all staff members. Establishing collaborative partnerships with local schools and businesses to develop English programmes.

### WORK EXPERIENCE

08/2011 – 07/2013 Akioto, Hiroshima, Japan

#### EFL TEACHER AKIOTA-CHO BOARD OF EDUCATION

Assistant English teacher for classes of junior school children

04/04/2013 – CURRENT Como, Italy

#### EFL TEACHER AND DIRECTOR OF STUDIES THE ENGLISH SCHOOL COMO

- Head Teacher at The English School Como for 11 years.
  - Oversight of educational operations and administrative duties.
  - Leadership in teaching, organizing, and crafting English courses for students of all proficiency levels.
  - Development and coordination of courses preparing students for Cambridge University exams and the IELTS exam, catering to both adolescent and adult learners.
  - Delivery of customized General English and Business English programs to meet the needs of adult learners.
  - Management of staff schedules to ensure the smooth operation of the institution.
  - Establishment of collaborative partnerships with local schools and businesses to enhance English language learning opportunities.

### EDUCATION AND TRAINING

01/12/2013 – 22/12/2013 Manchester, United Kingdom

#### CAMBRIDGE CELTA (CERTIFICATE IN ENGLISH LANGUAGE TEACHING TO ADULTS) Manchester Academy of English

01/09/2008 – 01/07/2011 Warwick, United Kingdom

#### BACHELOR'S DEGREE IN LITERATURE AND FILMOGRAPHY University of Warwick

## Edward Pain

**Date of birth:**                      **Nationality:** British    **Gender:** Male    **Phone number:**                      .....

**Email address:** .....

**Address:** .....

### ● ABOUT ME

Graduate (BA Hons History) and CELTA qualified teacher with many years of experience in general English, Banking English, YL and Cambridge exam preparation (KET, PET, FCE). Keen traveller and enthusiastic about learning new languages and cultures. A qualified EFL teacher, I enjoy being creative and I'm also keen to use my IT skills to create stimulating materials to inspire a class. I work well in a team and can communicate well at all levels and ages. I'm passionate, lively and remain committed to improving my teaching skills further and contributing to the success of the school.

### ● WORK EXPERIENCE

01/09/2020 - CURRENT COMO, Italy  
**EFL TEACHER THE ENGLISH SCHOOL COMO**

- Delivering high-quality teaching and learning to students of all ages and levels, including beginners to advanced learners and diverse groups such as small children, teenagers, and adults, as well as specialized courses in banking and business.
- Creating original independent lessons as well as teaching from textbooks.
- Preparing students for YL, KET, PET, FCE, CAE and CPE examinations.
- Creating end-of-year examinations and assessments for students.

01/09/2015 - 30/06/2020 Sondrio, Italy  
**EFL TEACHER THE BRITISH LANGUAGE CENTRE - SONDRIO, ITALY.**

- Delivered high quality teaching and learning to students of all ages and levels (Beginner to advanced and to small children, teenagers and adults. Also banking and business courses).
- Created original independent lessons as well as teaching from a textbook.
- Prepared student for YL, KET, PET and FCE examinations.
- Fully trained and certified Cambridge Oral Examiner.
- Created end of year examinations and assessments for students.

01/02/2014 - 30/06/2014 Novi Ligure, Italy  
**EFL TEACHER BRITISH INSTITUTES - NOVI LIGURE, ITALY.**

- Delivered high quality teaching and learning to students of all ages and levels (Beginner to advanced and small children, teenagers and adults).
- Created original independent lessons as well as teaching from a textbook.
- Prepared student for KET examinations.
- Created end of year examinations and assessments for students.
- Maintained excellent time keeping.
- Maintained excellent course records and register.

### ● EDUCATION AND TRAINING

01/02/2013 - 20/05/2013 Weybridge, United Kingdom  
**CELTA Brooklands College, Weybridge, England.**

01/09/2004 - 06/06/2007 Reading, United Kingdom  
**BA HISTORY - UNIVERSITY OF READING University of Reading**



**Maria McEwan**

**Date of birth:**      **Nationality:** British    **Gender:** Female    **Phone number:**

**Email address:**

**Address:**      y (HOME)

## • ABOUT ME

A highly motivated, compassionate and creative educator who possesses a warm and friendly manner which promotes positive relationships with children and adults alike. Excellent planning and organizational skills and the ability to create a stimulating environment to facilitate learning. Strong communication skills both verbal and non-verbal and a great team player.

## • WORK EXPERIENCE

02/01/2022 - CURRENT Como, Italy

### **EFL TEACHER THE ENGLISH SCHOOL COMO**

- Provide comprehensive educational experiences to a wide range of students, from beginners through to advanced levels, encompassing young children, adolescents, and adults, with additional offerings in banking and business courses.
- Develop unique lesson plans tailored to individual learning needs, utilizing both self-created materials and established textbooks.
- Prepare students effectively for YL, KET, PET, and FCE exams to enhance their English proficiency.
- Design and implement end-of-year evaluations and assessments to measure and support student progress.

01/11/2020 - 05/10/2021 Lugano, Switzerland

### **EFL TEACHER THE LOUNGE SCHOOL LUGANO NOVEMBER 2020 - OCTOBER 2021**

- Developing and leading play-based activities for children aged 3-6 years related to their interests and needs both indoors and outdoors.
- Using clear and concise language, and listening to the needs of the children.
- Implementing procedures to encourage positive behaviour at key points during the day.
- Promoting skills in personal, social and emotional development by helping children communicate their feelings, listen to each other, build confidence in their abilities and conflict resolution.
- Promoting independence in activities such as dressing and toileting, and assigning tasks.
- Working in partnership with colleagues and parents regarding the behaviour, activities and well-being of the children.