Application

Programme	Erasmus+
Action Type	KA122-SCH - Progetti a breve termine per la mobilità di studenti e personale nell'istruzione scolastica (KA122-SCH)
Call	2025
Round	Round 1

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Form ID KA122-SCH-61FE9BD2 Deadline (Brussels Time) 19 Feb 2025 12:00:00

Context

Welcome to the application form for Progetti a breve termine per la mobilità di studenti e personale nell'istruzione scolastica (KA122-SCH)

Please verify that your organisation is eligible for the field you have chosen. If you are not certain which field you can apply for, you should contact your National Agency for advice.

Field of application	School Education
Project title	IN GIRO PER LA SCUOLA
Project title in English	AROUND ON THE SCHOOL

Project start date (dd/mm/yyyy)	Project duration	Project end date (dd/mm/yyyy)	National Agency of the applicant organisation	Language used to fill in the form
01/06/2025	18	30/11/2026	IT02 - Agenzia Nazionale Erasmus+ - INDIRE	Italian

You can find the contact information of all National Agencies at the following webpage: List of Erasmus+ National Agencies.

Rules on number of participations: according to the Erasmus+ Programme Guide, within a period of any five consecutive call years, an organisation can receive a maximum of three grants for short-term projects in the same field (adult education, school education, or vocational education and training). Grants received in the 2014-2020 period do not count towards this limit.

If you would like to participate in Erasmus+ each year, please consider applying for an accreditation.

Erasmus+

SCH - Progetto breve termine per la mobilità degli studenti e del personale nell'istruzione scolastica (KA122-SCH)
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Project Summary

Please provide short answers to the following questions to summarise the information you have provided in the rest of the application form.

Please use full sentences and clear language. In case your project is accepted, the summary you provided will be made public by the European Commission and the National Agencies.

i. Background: Why did you apply for this project?

La richiesta di partecipazione a questo progetto è in risposta al programma di internazionalizzazione dell'istituto. La motivazione a conoscere il funzionamento dei sistemi europei dell'istruzione è moto forte sia dal punto di vista dell'insegnamento che dell'apprendimento.

Please provide a translation in English.

The request to participate in this project is in response to the institute's internationalization program. The motivation to know how European education systems work is very strong both from the point of view of teaching and learning.

ii. Objectives: What do you want to achieve by implementing the project?

Aumentare i livelli di apprendimento degli alunni soprattutto in merito a quello delle lingue straniere;
favorire un miglioramento delle competenze degli insegnanti affinchè possano rispondere meglio ai bisogni educativi degli alunni;
promuovere una maggiore inclusione sociale

Please provide a translation in English.

To increase the levels of learning of pupils, especially with regard to foreign languages;
to encourage an improvement in teachers' skills so that they can better respond to the educational needs of pupils;
promoting greater social inclusion

iii. Results: What results do you expect your project to have?

Aumento dei livelli di affezione allo studio degli alunni contrastando il rischio di dispersione sia implicita che esplicita nell'ottica di una continuità educativa che permetta il successo formativo degli studenti. Rendere il contesto scolastico luogo di crescita individuale e professionale sia per i docenti che per il personale scolastico creando contesti organizzativi efficaci, efficienti e stimolanti.

Please provide a translation in English.

Increase in the levels of affection to study of pupils by counteracting the risk of both implicit and explicit dispersion with a view to educational continuity that allows the educational success of students. To make the school context a place of individual and professional growth for both teachers and school staff by creating effective, efficient and stimulating organizational contexts.

Applicant organisation

OID	Legal name	Country	Region	City	Website
E10360690	IC RODARI SOVERIA MANNELLI	Italy	Calabria	SOVERIA MANNELLI	

OID	Legal name	Country	Region	City	Website
	IC RODARI SOVERIA MANNELLI			SOVERIA MANNELLI	

Participating Organisations

To complete this section you will need your organisation's identification number (OID).

If you have an OID number please introduce it in this section.

If you are not sure if you have OID number, you can check here: Organisation Registration System

If you do not have OID number, you can create one here: Register New Organisation

Applicant - IC RODARI SOVERIA MANNELLI (E10360690 - IT)

Organisation ID	Legal name	Country
E10360690	IC RODARI SOVERIA MANNELLI	Italy

Applicant Organisation details : IC RODARI SOVERIA MANNELLI

Legal name	IC RODARI SOVERIA MANNELLI
Country	Italy
Region	Calabria
City	SOVERIA MANNELLI

My organisation plans to work with other supporting organisations that are not going to host our participants, but are going to help with the implementation of activities.

No

A supporting organisation is an organisation assisting your organisation in practical aspects of project implementation that do not concern core project tasks (as defined in the Erasmus quality standards). Please note that hosting organisations that provide learning content and mentoring to your participants are not considered supporting organisations, unless they are at the same time supporting you in your other project management activities.

If you plan to work with a supporting organisation, you must declare it here. If you want to add a supporting organisation to your project later on during implementation, you will have to request a formal amendment of your grant agreement.

Background

In this section you should answer the question: "Who are you as an organisation?"

If you are applying on behalf of a larger organisation with multiple departments or sections, it is important that you clearly describe the structure of the entire organisation and explain which parts of the organisation are working in the field covered by this application. The field of the application is stated in the section 'Context'. It can be adult education, vocational education and training, or school education.

The following information is completed based on the information linked to your organisation identification number (OID):

Is the organisation a public body?	Is the organisation a non-profit?
Yes	Yes

Please choose the organisation type that best describes your organisation.

Type of organisation	School/Institute/Educational centre – General education (primary level)

Please briefly present your organisation.

i. What are your organisation's main activities? What kind of learning programmes is your organisation offering? If your organisation is providing more than one educational programme, please specify which of those programmes belong to the field of this application.

L'attività formativa dell'istituto segue i contenuti , declinati in obiettivi e traguardi, contenuti nelle indicazioni nazionali per il curricolo per ogni disciplina di studi. Le attività curriculari sono implementate sul piano educativo dalle attività progettuali condotte in orario sia curriculare che extra curriculare che mirano a potenziare abilità e competenze sia sul piano strettamente intrinseco alle discipline di studio, con particolare attenzione al potenziamento delle competenze linguistiche e scientifiche degli studenti, ma anche in modo trasversale per l'acquisizione e il consolidamento delle competenze in chiave di cittadinanza sociale e digitale. Il processo di internazionalizzazione in atto all'interno dell'istituto avviato con percorsi formativi in lingua inglese per alunni e studenti finalizzati all'acquisizione di certificazione linguistiche e all'uso della metodologia CLIL integrano l'obiettivo della mobilità per docenti, studenti e staff.

ii. Please describe the learners attending learning programmes at your organisation. What are their profiles and age groups? In particular, please mention if you are regularly working with participants with fewer opportunities, and how?

L'istituto comprensivo Gianni Rodari di Soveria Mannelli è un istituto che accoglie e offre la propria attività formativa a bambini dai 3 ai 13 anni Esso si articola in tre cicli di studio: infanzia (dai 3 ai 6 anni) primaria (dai 6 ai 10 anni) e secondaria di I grado (dai 10 ai 13 anni). L'utenza a cui l'istituto rivolge la propria offerta formativa è piuttosto eterogenea: i bisogni formativi sono molto condizionati dalla posizione logistica in cui la scuola è situata. L'istituto è ubicato nelle aree interne della provincia catanzarese e ciò rende difficoltose l'accesso a opportunità educative diversificate. A tal ragione l'istituto ha negli anni arricchito la propria offerta formativa cercando di raggiungere chi ha meno possibilità di vivere esperienze educative al di fuori del proprio territorio. Vengono promosse esperienze teatrali, sportive, linguistiche rivolte a tutti gli alunni ma cercando di coinvolgere prioritariamente chi vive situazioni di disagio di vario genere. La scuola si offre come spazio aperto per esperienze educative anche oltre il normale orario scolastico e durante la pausa estiva.

iii. How many years of experience does your organisation have implementing these learning programmes?

20

What is the size of your organisation in terms of number of learners and staff? If your organisation is working in more than one field of education and training, please only include learners and staff in the field of this application.

Number of learners	373
Number of teaching staff	59
Number of non-teaching staff	21

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Past Participation

Action Type	As Applicant		As Partner or Consortium Member	
	Number of project applications	Number of granted projects	Number of project applications	Number of granted projects
Progetti accreditati per la mobilità di studenti e personale nell'istruzione scolastica (KA121-SCH)	0	0	1	1

Newcomer organisation	No
Less experienced organisation	Yes
First time applicant	Yes

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Project objectives

What are the most important needs and challenges your organisation is currently facing? How can an Erasmus+ mobility project help improve your organisation for the benefit of all of its learners? Please illustrate your answers with concrete examples.

La nostra scuola ha da qualche anno avviato un capillare processo di internazionalizzazione che ha come scopo sostenere, attraverso l'apprendimento permanente, lo sviluppo formativo, professionale e personale degli alunni, ma anche docenti e del personale scolastico, che opera all'interno del contesto educativo. L'avvio di percorsi linguistici per alunni e studenti e la necessità di formare anche chi si occupa degli aspetti più strettamente organizzativi, amministrativi e gestionali rappresentano punti strategici della pianificazione didattica ed educativa dell'istituto. La condivisione degli obiettivi del programma Erasmus, grazie ai meccanismi e alle risorse risorse che mette a disposizione, favorirebbe un approccio inclusivo ai progetti e alle attività promosse, al fine di renderli accessibili a una vasta gamma di partecipanti. Partecipare ad un progetto di mobilità Erasmus+ contribuisce senza dubbio alla costruzione dello spazio europeo dell'istruzione, promuovendo attraverso la mobilità l' apprendimento non formale e informale dei partecipanti. In particolare le attività di mobilità sostenute nell'ambito di questa azione chiave mirano al conseguimento negli alunni di una migliore performance di apprendimento e di conseguenza una maggiore consapevolezza delle proprie risorse interne e quindi un aumento della capacità di autodeterminazione; un miglioramento delle competenze digitali e nelle lingue straniere con un conseguenziale potenziamento della consapevolezza interculturale favorente l'interazione positiva con persone provenienti da contesti diversi. La stessa partecipazione del personale scolastico alle attività di mobilità porterebbe non solo al miglioramento delle competenze, in relazione ai profili professionali ma anche migliore comprensione delle pratiche, delle politiche e dei sistemi di istruzione promuovendo il miglioramento della capacità di determinare cambiamenti in termini di modernizzazione e apertura internazionale all'interno del proprio modo di operare nel contesto lavorativo. Ciò produrrà all'interno dell'organizzazione nel suo complesso un miglioramento in termini di offerte formative per i propri studenti partecipando ad attività più accattivanti, stimolanti e motivanti. Lo stesso processo di internazionalizzazione acquisirebbe una struttura più organica e sistemica proiettando l'azione direttiva e amministrativa verso progetti di lungo termine superando il rischio della frammentarietà e occasionalità della progettazione.

Please define the objectives your organisation wants to achieve by implementing this Key Action 1 mobility project. Your objectives should be concrete, realistic, and should represent a real benefit for your organisation and its learners.

List of objectives
Number of objectives : 1

Objective 1

Title
What do you want to achieve?

INTERNAZIONALIZZAZIONE DEI PROCESSI DI INSEGNAMENTO E APPRENDIMENTO

Explanation
Which needs and challenges described in the previous question are addressed by this objective, and how?

Attraverso la mobilità del personale scolastico si ricerca la conoscenza, sperimentazione e condivisione di buone pratiche nel campo dell'istruzione. Attraverso una maggiore consapevolezza su quelli che possono essere i punti di forza dei paesi UE operanti nel campo dell'istruzione è possibile una crescita e un maggiore sviluppo dei processi di internazionalizzazione all'interno delle organizzazioni locali. Questa attività permette al personale di partecipare a un'attività di osservazione sul campo all'estero che sia pertinente all'attività lavorativa che svolge quotidianamente presso l'istituto in cui lavora. L'affiancamento lavorativo rappresenta la modalità attraverso le quali le competenze del personale coinvolto potranno sicuramente ricevere un impatto positivo avviando il ricercato processo di innovamento promosso dalla nostra istituzione.

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Measuring success
How are you going to evaluate if the objective has been reached?

Replicare i modelli conosciuti nel proprio contesto scolastico sarà una delle forme richieste per misurare il raggiungimento dell'obiettivo prefissato

What topics are you going to work on in your project?

European identity, citizenship and values

Digital content and pedagogical practices

Cooperation between educational institutions and business

Activities

Please choose the types of activities you would like to implement in your project and complete the details for the activities you have chosen, please open each type of activities from the table below by clicking on their name.

In this table and in the specific summary tables below you can see the overview of the information you have provided.

Before completing this table, make absolutely sure that you are familiar with descriptions and rules of each activity type as presented in the Erasmus+ Programme Guide. It is best to complete the table with the Programme Guide open.

Activity type	Number of participants	Total duration for participants (in days)	Number of accompanying persons	Total duration for accompanying persons (in days)	Total Grant (EUR)
Group mobility of school pupils	12	10	3	10	43 413,00
Job-shadowing	6	8	0	0	23 010,00
Total	**18**	**18**	**3**	**10**	**66 423,00**

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Group mobility of school pupils

In this part of the application form, you need to create a list of participants and groups of participants that you plan to involve in Group mobility of school pupils . These details will serve to assess your proposal and to calculate the needed budget.

The proposed planning should give a realistic representation of what you intend to implement. Of course, all plans must evolve. During implementation you will be allowed to change details such as destinations, the number of participants and duration of activities, as long as you continue working towards the same objectives.

The purpose of this section is to calculate the budget needed to implement your planned activities. You can use the button below to read the detailed funding rules and better understand the calculations below. The section introduces an important new concept: 'Mobility flow'. A mobility flow is a participant or a group of participants going to the same destination for the same duration of time and with same arrangements. If some participants going to the same destination need to have different arrangements (for example, different travel distance or mode of travel, different duration, Blended mobility activities, etc.) then you should split that mobility flow into two or more separate ones to be able to specify the differences. It is allowed to have more than one flow going to the same destination.

The information that you provide in this table will be automatically copied in the budget details. You can come back to this table at any point in case you want to change the data or separate a mobility flow into two.

Mobility flow ID	Destination country	Number of participants	Duration (in days)	Number of accompanying persons	Duration for accompanying persons (in days)
GROUP-01	France	12	10	3	10
Total		**12**	**10**	**3**	**10**

Mobility flow ID	Destination country	Number of participants	Participants with fewer opportunities	Blended mobility	Sustainable means of transport (green travel)
GROUP-01	France	12	0	☐	☐
Total		**12**	**0**		

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Description (Group mobility of school pupils)

Finding partner organisations for your mobility activities

Erasmus+ provides various tools and opportunities to find partners for your mobility activities:

- **European School Education Platform (ESEP)** offers an online partner-finding tool for VET and school education organisations. You can register your organisation on the platform in order to post partner-finding announcements and search through announcements made by other organisations: https://school-education.ec.europa.eu/en/networking/partner-finding
- **Training and Cooperation Activities** are regularly organised by Erasmus+ National Agencies. They include contact seminars, online events, and other partner-finding opportunities for Erasmus+ applicants and beneficiaries. Information about TCAs is available on relevant National Agency websites and the SALTO Education & Training TCA Resource Centre website: https://salto-et.net/
- **The Erasmus+ Project Results Platform** allows you to search for all accredited organisations and approved projects: https://erasmus-plus.ec.europa.eu/projects

Please describe your plans for Group mobility of school pupils. If you plan to organise more than one activity of this type, your answers should cover all of the planned activities.

Please describe the planned content and profiles of participants in Group mobility of school pupils.

I nostri alunni, frequentanti la scuola secondaria di I grado dall'età compresa tra i 10 e i 14 anni, accompagnati da docenti dell'istituto, trascorreranno un periodo di apprendimento insieme agli alunni di una scuola francese. I ragazzi verranno selezionati modo inclusivo ed equo a prescindere dal contesto di cui provengono garantendo ove possibile la parità di genere. Un ruolo centrale nella selezione degli alunni partecipanti sarà rivestito da fattori chiave come
• buona capacità di adattamento
• motivazioni personali dell'alunno
• Curriculum scolastico dell'alunno
• competenze linguistiche dell'alunno
• parere del Consiglio di Classe dell'alunno candidato alla mobilità.
I ragazzi avranno modo di vivere una giornata tipo nella scuola accogliente, dal modo di svolgere le lezioni in classe al momento del pranzo. Osserveranno e realizzeranno concretamente quanto i loro pari svolgono durante il proprio orario scolastico e durante il tempo libero fuori dalla scuola. Le attività didattiche saranno integrate da visite di luoghi naturali, culturali, imprese, istituzioni pubbliche che possano arricchire il proprio apprendimento anche attraverso canali non convenzionali.
Le discipline di studio saranno principalmente quelle scientifiche e linguistiche: le prime per potenziare e consolidare una cultura del rispetto ambientale, inteso nel senso più ampio del termine, le seconde per potenziare le abilità linguistiche dei nostri alunni e far acquisire loro una maggiore consapevolezza dell'importanza e delle ricadute positive che la buona conoscenza e competenza nelle lingue straniere può avere sul futuro di ciascuno. Il tema dell'ecosostenibilità osserverà particolarmente l'aspetto ambientale, ossia la tutela dell'ecosistema e il rinnovamento delle risorse naturali e quello sociale, rivolto a garantire eque condizioni di benessere per tutti. Questo servirà per rafforzare nei ragazzi il rapporto con l'ambiente, con le risorse e con le diversità naturali e socio-culturali del territorio; trasmettere la complessità e l'interdipendenza delle sfide globali per poter agire consapevolmente nella vita quotidiana e promuovere la transizione sostenibile; insegnare a valutare criticamente i comportamenti, individuali e collettivi, e a saper riconoscere le esperienze virtuose e il reale contributo dell'innovazione e della tecnologia. I ragazzi potranno essere impegnati in discussioni sui diritti umani e sul rapporto tra sviluppo sostenibile e giustizia sociale oltre che leggere e discutere testi, articoli e reportage su questioni ambientali in lingua straniera e preparare presentazioni o dibattiti su temi di sostenibilità definendo così anche l'interdisciplinarietà tra i due obiettivi individuati.

Please briefly describe the expected learning outcomes: what are the participants going to learn as a result of Group mobility of school pupils.

Learning outcomes of mobility activities must be recognised after the activity, as defined in the Erasmus quality standards . You can use Europass Mobility as a standardised recognition document, or you can apply a different instrument for the same purpose.

La partecipazione alle attività didattiche presso la scuola ospitante permetterà ai nostri alunni non solo di consolidare e potenziare le competenze linguistiche ma esperire attraverso lo scambio comunicativo le proprie competenze in chiave di cittadinanza e inclusione sociale. Misurarsi con chi vive in contesti geografici economici e soprattutto linguistici diversi da quelli di partenza farà da volano per i nostri alunni che, a causa delle caratteristiche territoriali in cui vivono, hanno sempre meno possibilità di arricchirsi di esperiente interculturali come quelle che il modello ERASMUS+ può offrire, considerando anche che vivono la loro quotidianità in zone completamente differenti rispetto a quelle del paese ospitante. I risultati raggiunti durante l'esperienza di mobilità saranno certificati attraverso Europass Mobility

After the activities have taken place, how are you going to evaluate the learning outcomes of Group mobility of school pupils.

Definito un programma di apprendimento per l'intero gruppo, che prevedere l'inserimento dell'alunno partecipante all'interno di una classe in funzione del livello di conoscenza delle singole discipline favorendo con la scuola partner percorsi personalizzati che tengano conto delle materie studiate nella scuola di provenienza. La valutazione delle attività svolte, coerentemente con gli standard di qualità ERASMUS, si concretizza attraverso l' acquisizione della documentazione sull'esito dell'esperienza: argomenti trattati e fotocopie delle verifiche sostenute. Sarà una valutazione di tipo formativa sui risultati conseguiti e sugli obiettivi raggiunti.

To which project objectives will Group mobility of school pupils contribute?

Objective 1 : INTERNAZIONALIZZAZIONE DEI PROCESSI DI INSEGNAMENTO E APPRENDIMENTO

How did you find or how are you going to find hosting organisations for Group mobility of school pupils?

What profile of organisations are you looking for to host these activities?

Le organizzazioni di accoglienza per la mobilità degli alunni verranno ricercatec con il supporto dell' Agenzia Nazionale Erasmus+ (INDIRE) di Via Cesare Lombroso 6/15, 50134 Firenze, Italia
Codice dell'agenzia nazionale: IT02

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Job-shadowing

In this part of the application form, you need to create a list of participants and groups of participants that you plan to involve in Job-shadowing . These details will serve to assess your proposal and to calculate the needed budget.

The proposed planning should give a realistic representation of what you intend to implement. Of course, all plans must evolve. During implementation you will be allowed to change details such as destinations, the number of participants and duration of activities, as long as you continue working towards the same objectives.

The purpose of this section is to calculate the budget needed to implement your planned activities. You can use the button below to read the detailed funding rules and better understand the calculations below. The section introduces an important new concept: 'Mobility flow'. A mobility flow is a participant or a group of participants going to the same destination for the same duration of time and with same arrangements. If some participants going to the same destination need to have different arrangements (for example, different travel distance or mode of travel, different duration, Blended mobility activities, etc.) then you should split that mobility flow into two or more separate ones to be able to specify the differences. It is allowed to have more than one flow going to the same destination.

The information that you provide in this table will be automatically copied in the budget details. You can come back to this table at any point in case you want to change the data or separate a mobility flow into two.

Mobility flow ID	Destination country	Number of participants	Duration (in days)	Number of accompanying persons	Duration for accompanying persons (in days)
JOBSH-01	France	6	8	0	0
Total		**6**	**8**	**0**	**0**

Mobility flow ID	Destination country	Number of participants	Participants with fewer opportunities	Blended mobility	Sustainable means of transport (green travel)	Non-teaching staff
JOBSH-01	France	6	0	☐	☐	2
Total		**6**	**0**			**2**

Description (Job-shadowing)

Finding partner organisations for your mobility activities
Erasmus+ provides various tools and opportunities to find partners for your mobility activities:

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- **Training and Cooperation Activities** are regularly organised by Erasmus+ National Agencies. They include contact seminars, online events, and other partner-finding opportunities for Erasmus+ applicants and beneficiaries. Information about TCAs is available on relevant National Agency websites and the SALTO Education & Training TCA Resource Centre website: https://salto-et.net/
- **The Erasmus+ Project Results Platform** allows you to search for all accredited organisations and approved projects: https://erasmus-plus.ec.europa.eu/projects

Please describe your plans for Job-shadowing. If you plan to organise more than one activity of this type, your answers should cover all of the planned activities.

Please describe the planned content and profiles of participants in Job-shadowing.

Proporre un' esperienza di Job-Shadowing nasce dalla necessità di offrire ai docenti del nostro istituto l'opportunità di confrontare la propria professionalità con quella di colleghi di città francesi per sperimentare e valutare l'opportunità di proporre nuovi scenari all'interno del proprio istituto rispetto a pratiche educative che consentano di meglio affrontare questioni strettamente connesse alle difficoltà che i ragazzi oggi incontrano nell'approccio verso il sapere soprattutto in una prospettiva di orientamento verso le scelte future. Conoscere e confrontarsi su concetti chiave del processo di apprendimento, quali possono essere la scelta delle metodologie, delle strategie e degli strumenti valutativi fa da leva per il cambiamento verso una scuola sempre più inclusiva. I docenti e il personale individuato appartengono ai diversi ordini di scuola dell'istituto, dalla scuola dell'infanzia a quella secondaria di I grado, coinvolgendo anche le funzioni direttive quali leve strategiche per l'orientamento organizzativo e gestionale dei nuovi processi da avviare. Le attività di mobilità saranno incentrate su momenti di apprendimento significativo che consentano ai partecipanti di migliorare le proprie conoscenze, competenze, abilità e attitudini ma anche di acquisirne di nuove. L'interazione, quale strategia di apprendimento, consentirà lo scambio e l'arricchimento reciproco attraverso una metodologia chiara che segua un programma di apprendimento ben pianificato.
Si tratta di un'esperienza immersiva che permette di osservare direttamente il lavoro quotidiano di un collega che opera in contesti educativi diversi. Questo fornisce in quanto fornisce un'opportunità unica di apprendimento sul campo, parte integrante del training on the job, che offre uno sguardo realistico e pratico sul funzionamento di un ruolo o di un'intera organizzazione. Durante l'esperienza di job shadowing docenti e staff partecipanti seguono passo passo un il collega della scuola ospitante durante la sua giornata lavorativa, osservando come affronta attività, sfide e interazioni quotidiane.
In questo modo, si acquisiscono competenze osservando situazioni reali, come avvio di una lezione, attività ricreative, risoluzione di situazioni problematiche, gestione di risorse e materiali, cura del setting d'aula , trattative, operazioni tecniche o attività creative. Le attivitàprevederanno anche un coinvolgimento attivo dei nostri partecipanti nella stesura e messa in pratica di progetti condivisi con il soggetto ospitante.

Please briefly describe the expected learning outcomes: what are the participants going to learn as a result of Job-shadowing.

Learning outcomes of mobility activities must be recognised after the activity, as defined in the Erasmus quality standards . You can use Europass Mobility as a standardised recognition document, or you can apply a different instrument for the same purpose.

I partecipanti arricchiranno globalmente la propria professionalità e, nel corso di questo processo, acquisiranno nuovi strumenti pratici per la gestione delle situazioni educative. Attraverso il Job-shadowing i dipendenti costruiscono nuovi rapporti professionali che arricchiscono il proprio bagaglio esperenziale; acquisiscono, osservando direttamente la cultura e la struttura organizzativa, maggiore consapevolezza su quelle che sono le dinamiche all'interno di una organizzazione, analoga a quella di appartenenza, ma allo stesso tempo fortemente diversa per il contesto economico, sociale e culturale all'interno del quale si trova ad operare.

After the activities have taken place, how are you going to evaluate the learning outcomes of Job-shadowing.

i risultati dell'apprendimento e altri benefici per i partecipanti verranno valutati sistematicamente attraverso la costruzione in itinere di attività o unità di apprendimento che concretizzi quanto appreso nelle aule del paese ospitante. Si tratterà di attività che dovranno essere realizzate seguendo i principi di accessibilità rendendo fruibili il prodotto, da diffondere anche attraverso piattaforme digitali, ad ogni tipologia di destinatario

To which project objectives will Job-shadowing contribute?

Objective 1 : INTERNAZIONALIZZAZIONE DEI PROCESSI DI INSEGNAMENTO E APPRENDIMENTO

How did you find or how are you going to find hosting organisations for Job-shadowing?

What profile of organisations are you looking for to host these activities?

Attraverso le organizzazioni di supporto verranno individuate le organizzazioni ospitanti che abbiano le caratteristiche tali da rispondere ai bisogni formativi definiti nel nostro programma di internazionalizzazione di cui questo progetto fa parte. Si tratterà di istituti scolastici che si occupino della formazione nel sistema scolastico dai 3 ai 13 anni

Budget

Budget summary

Activity type	Organisational support (EUR)	Individual support (EUR)	Travel (EUR)	Course fees (EUR)	Linguistic support (EUR)	Preparatory visits (EUR)	Inclusion support (EUR)	Total (EUR)
Group mobility of school pupils	1 200,00	14 148,00	26 025,00	Not applicable	Not applicable	2 040,00	0,00	43 413,00
Job-shadowing	2 100,00	8 460,00	10 410,00	Not applicable	0,00	2 040,00	0,00	23 010,00
Total	**3 300,00**	**22 608,00**	**36 435,00**		**0,00**	**4 080,00**	**0,00**	**66 423,00**

Details

Activity type	Individual support for participants (EUR)	Individual support for accompanying persons (EUR)	Standard travel (EUR)	Inclusion support for participants (EUR)	Inclusion support for organisations (EUR)
Group mobility of school pupils	9 072,00	5 076,00	26 025,00	0,00	0,00
Job-shadowing	8 460,00	0,00	10 410,00	0,00	0,00
Total	**17 532,00**	**5 076,00**	**36 435,00**	**0,00**	**0,00**

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Organisational Support

Organisational support covers various costs directly linked to the implementation of mobility activities and not covered by other cost categories..

This includes preparation (pedagogical, intercultural and other), mentoring, monitoring and support of participants during mobility, services, tools and equipment needed for virtual components in blended activities, recognition of learning outcomes, sharing results and making the European Union funding visible to the public.

Please keep in mind that organisational support covers costs incurred by both sending and hosting organisations (except in the case of staff mobility for courses and training). The grant should be shared beween the two organisations according to their tasks and expenses.

Mobility flow ID	Activity type	Destination country	Number of participants	Number of accompanying persons	Organisational support unit cost (EUR)	Organisational support grant (EUR)
GROUP-01	Group mobility of school pupils	France	12	3	100,00	1 200,00
JOBSH-01	Job-shadowing	France	6	0	350,00	2 100,00
Total			**18**	**3**	**450,00**	**3 300,00**

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Travel

Travel grant covers the return travel costs of participants and accompanying persons from their place of origin to the venue of the activity.

Mobility flow ID	Activity type	Exceptional costs for expensive travel	Destination country	Number of participants	Number of accompanying persons	Sustainable means of transport (green travel)	Travel Distance	Travel unit cost (EUR)	Travel grant (EUR)
GROUP-01	Group mobility of school pupils	☐	France	12	3	☐	8000 km or more	1 735,00	26 025,00
JOBSH-01	Job-shadowing	☐	France	6	0	☐	8000 km or more	1 735,00	10 410,00
Total				**18**	**3**				**36 435,00**

Individual Support

Individual support covers costs of subsistence for participants and accompanying persons during the activity. Please note that in order for calculations to be completed, you need to specify your National Agency in section Context and you need to choose the destination country in section Activities.

Individual support can also cover subsistence costs for travel time before and after the activity. For more details, please refer to the Programme Guide.

Mobility flow ID	Activity type	Destination country	Number of participants	Duration (in days)	Number of accompanying persons	Duration for accompanying persons (in days)	Travel days	Individual support base rate for participants (EUR)	Individual support base rate for accompanying persons (EUR)	Individual support grant for participants (EUR)	Individual support grant for accompanying persons (EUR)	Total individual support grant (EUR)
GROUP-01	Group mobility of school pupils	France	12	10	3	10	2	63,00	141,00	9 072,00	5 076,00	14 148,00
JOBSH-01	Job-shadowing	France	6	8	0	0	2	141,00	0,00	8 460,00	0,00	8 460,00
Total			**18**	**18**	**3**	**10**	**4**			**17 532,00**	**5 076,00**	**22 608,00**

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Linguistic Support

Linguistic support covers the costs of providing language learning materials and training to participants who need to improve the knowledge of the language they will use to study or receive training during their activity.

Linguistic support grants are mainly available in place of Online Language Support (OLS) when the appropriate language or level is not available. To better estimate the needs for your project, you can check the availability of courses for specific languages and levels:

Mobility flow ID	Activity type	Destination country	Number of participants	Language	Number of participants for whom OLS is available	Linguistic support unit cost (EUR)	Linguistic support grant (EUR)
JOBSH-01	Job-shadowing	France	6	English	6	150,00	0,00
Total			**6**		**6**		**0,00**

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Preparatory Visits

You can set up a preparatory visit to your hosting partner before the mobility takes place.

However, please keep in mind the relevant provisions of the Programme Guide: preparatory visits must have a clear reasoning and must serve to improve inclusiveness, scope and quality of mobility activities. For example, preparatory visits can be organised to better prepare mobility of participants with fewer opportunities, to start working with a new partner organisation, or to prepare longer mobility activities.

You can receive funding for a maximum of three persons per preparatory visit.

Mobility flow ID	Activity type	Destination country	Number of participants in preparatory visits	Preparatory visit unit cost (EUR)	Preparatory visits grant (EUR)
GROUP-01	Group mobility of school pupils	France	3	680,00	2 040,00
JOBSH-01	Job-shadowing	France	3	680,00	2 040,00
Total			**6**		**4 080,00**

Inclusion Support

Inclusion support covers various costs related to the organisation of mobility activities for participants with fewer opportunities.

Support is provided in two forms: inclusion support for organisations and inclusion support for participants. Inclusion support for organisation is a fixed sum per participant intended to cover administrative and other minor costs. Inclusion support for participants covers 100% of any actual cost linked to the participants with fewer opportunities and their accompanying persons. For example, this can include hiring assistants or translators, as well as costs related to travel and subsistence if the standard grants for these categories are not sufficient to cover the costs. In the latter case, the full amount of travel and subsistence costs should be requested through Inclusion Support.

Mobility Flow ID	Activity type	Destination country	Number of participants in the mobility flow	Number of participants with fewer opportunities	Inclusion support for organisations (EUR)	Inclusion support for participants (EUR)
GROUP-01	Group mobility of school pupils	France	12	0	0,00	0,00
JOBSH-01	Job-shadowing	France	6	0	0,00	0,00
Total			**18**	**0**	**0,00**	**0,00**

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Exceptional costs

Exceptional costs may be claimed for costs linked to entry requirements for specific countries (including visas, residence permits, vaccinations, and medical certificates) and financial guarantee (if such a guarantee is requested by the National Agency).

Cost type	Activity Type	Mobility Flow ID	Number of participants in the mobility flow	Number of persons supported with this cost item	Description and justification of expenses (EUR)	Eligible costs (EUR)	Support Rate (%)	Eligible amount
Total								

☐ The National Agency has requested a financial guarantee.

Quality Standards

Organisations implementing mobility activities must adhere to a common set of Erasmus quality standards. The standards exist to ensure good mobility experience and learning outcomes for all participants, and to make sure that all organisations receiving the Programme's funding are contributing to its objectives. In a mobility consortium, Erasmus quality standards apply to activities implemented by all beneficiary organisations: the coordinator and the consortium members.

The Erasmus quality standards are part of the Erasmus+ call for Key Action 1 projects. They are also presented below so you can read and easily access them again while writing your application. Where needed, appropriate application of Erasmus quality standards in the national context will be further interpreted by the relevant National Agency.

Please carefully read the Erasmus quality standards presented below and confirm your agreement.

I. Basic principles

- **Inclusion and diversity:** the beneficiary organisations must respect the principles of inclusion and diversity in all aspects of their activities. The beneficiary organisations must ensure fair and equal conditions for all participants.

  Whenever possible, the beneficiary organisations should actively engage and involve participants with fewer opportunities in their activities. The beneficiary organisations should make maximum use of the tools and funding provided by the Programme for this purpose.

- **Environmental sustainability and responsibility:** the beneficiary organisations must promote environmentally sustainable and responsible behaviour among their participants. The beneficiary organisations should make maximum use of the funding provided by the Programme to support sustainable means of travel.

- **Digital education – including virtual cooperation, virtual mobility and blended mobility:** the beneficiary organisations should use digital tools and learning methods to complement their physical mobility activities, and to improve the cooperation with partner organisations. The beneficiary organisations should make maximum use of the digital tools, online platforms, and other opportunities provided by the Programme for this purpose.

- **Active participation in the network of Erasmus organisations:** one of the objectives of the Programme is to support the development of the European Education Area. Beneficiary organisations should seek to become active members of the Erasmus network, for example by hosting participants from other countries, or by taking part in exchanges of good practices and other contact activities organised by the National Agencies or other organisations. Experienced organisations should share their knowledge with other organisations that have less experience in the Programme by providing advice, mentorship or other support. Where relevant, beneficiary organisations should encourage their participants to take part in alumni activities and networks.

II. Good management of mobility activities

- **Core tasks - keeping ownership of the activities:** the beneficiary organisations must keep ownership of core implementation tasks and may not outsource these tasks to other organisations.

  The core tasks include financial management of the programme funds, contact with the National Agency, reporting on implemented activities, as well as all decisions that directly affect the content, quality and results of the implemented activities (such as the choice of activity type, duration, and the hosting organisation, definition and evaluation of learning outcomes, etc.)

- **Supporting organisations, transparency and responsibility:** in practical aspects of project implementation, the beneficiary organisations may receive advice, assistance or services from other organisations, as long as the beneficiary organisations keep control of the content, quality and results of the implemented activities, as described under 'core tasks'.

  If beneficiary organisations use programme funds to pay other organisations for specific implementation tasks, then the obligations of such organisations must be formally defined to ensure compliance with the Erasmus quality standards and protection of the Union funds. The following elements must be included in the formal agreement between the beneficiary and the service provider: tasks to be carried out, quality control mechanisms, consequences in case of poor or failed delivery, and flexibility mechanisms in case of cancellation or rescheduling of agreed services that guarantee fair and balanced sharing of risk in case of unforeseen events. Documentation defining these obligations must be available for review by the National Agency.

  Organisations that assist the beneficiary with specific implementation tasks (on paid or voluntary basis) will be considered supporting organisations and must be registered in the official reporting tools. The involvement of supporting organisations must bring clear benefits for organisational development of the beneficiary organisation and for the quality of mobility activities.

In all cases, the beneficiary organisation will stay responsible for the results and quality of implemented activities, regardless of the involvement of other organisations.

- **Contributions paid by participants:** as a form of co-funding, the beneficiary organisation may ask participants in mobility activities for contributions to pay for goods and services necessary for the implementation of those activities. The size of the participants' contributions must remain proportional to the grant awarded for the implementation of the activity, must be clearly justified, collected on a non-profit basis, and may not create unfair barriers to participation (especially concerning participants with fewer opportunities). Additional fees or other participant contributions cannot be collected by supporting organisations or other service providers chosen by the beneficiary organisation.

- **Integrating results of mobility activities in the organisation:** beneficiary organisations must integrate the results of the implemented mobility activities (e.g. knowledge gained by staff in professional development) in their regular work, in order to benefit the organisation as a whole, its staff, and learners.

- **Developing capacity:** beneficiary organisations should use the programme funds (and organisational support in particular) in a way that gradually increases their capacity to work internationally on a sustainable, long-term basis. In a mobility consortium, all organisations should benefit in this way.

- **Regular updates:** beneficiary organisations must regularly encode the information about planned and completed mobility activities in the tools provided for this purpose by the European Commission.

- **Gathering and using participants' feedback:** beneficiary organisations must ensure that participants complete the standard report about their activities, as provided by the European Commission. The beneficiary organisations should make use of the feedback provided by the participants to improve their future activities.

III. Providing quality and support to the participants

- **Practical arrangements:** the beneficiary organisations must ensure the quality of practical and logistic arrangements (travel, accommodation, visa applications, social security, etc.). If these tasks are delegated to the participant or a service provider, the beneficiary organisation will remain ultimately responsible for verifying their provision and quality.

- **Health, safety and respect of applicable regulation:** all activities must be organised with a high standard of safety and protection for involved participants and must respect all applicable regulation (for example regarding parental consent, minimum age of participants, etc.). The beneficiary organisations must ensure that their participants have appropriate insurance coverage, as defined by the general rules of the Programme and the applicable regulation.

- **Selection of participants:** participants must be selected through a transparent, fair and inclusive selection procedure.

- **Preparation:** participants must receive appropriate preparation in terms of practical, professional and cultural aspects of their stay in the host country. The preparation should be organised in collaboration with the hosting organisation (and the hosting families, where relevant).

- **Monitoring and mentoring:** where relevant based on the format of the activity, the sending and hosting organisations must identify a mentor or a similar key person who will be following the participant during their stay at the hosting organisation and who will help them achieve the desired learning outcomes. Particular attention should be given to the introduction and integration of the participants at the hosting organisation, and to the monitoring of the learning process.

- **Support during the activity:** participants must be able to request and receive support from their hosting and sending organisations at any time during their mobility. Contact persons in both organisations, means of contact, and protocols in case of exceptional circumstances must be defined before the mobility takes place. All participants must be informed about these arrangements.

- **Linguistic support:** the beneficiary organisation must ensure appropriate language training, adapted to the personal and occupational needs of the participants. Where appropriate, the beneficiary organisation should make maximum use of the specific tools and funding provided by the Programme for this purpose.

- **Definition of learning outcomes:** the expected learning outcomes of the mobility period must be agreed for each participant or group of participants. The learning outcomes must be agreed between the sending and hosting organisations, as well as the participant (in case of individual activities). The form of the agreement will depend on the type of the activity.

- **Evaluation of learning outcomes:** learning outcomes and other benefits for the participants should be

systematically evaluated. Results of the evaluation should be analysed and used to improve future activities.

- **Recognition of learning outcomes:** formal, informal and non-formal learning outcomes and other results achieved by the participants in mobility activities must be appropriately recognised at their sending organisation. Available European and national instruments should be used for recognition whenever possible.

IV. Sharing results and knowledge about the programme

- **Sharing results within the organisation:** beneficiary organisations should make their participation in the Programme widely known within the organisation and create opportunities for participants to share their mobility experience with their peers. In case of mobility consortia, the sharing should take place in the whole consortium.

- **Sharing results with other organisations and the public:** beneficiary organisations should share the results of their activities with other organisations and the public.

- **Publicly acknowledging European Union funding:** beneficiary organisations should make their participation in the Programme known in their community and in the wider public. Beneficiary organisation also must inform all participants about the source of their grant.

Subscribing to Erasmus Quality Standards

To apply for a Key Action 1 mobility project, your organisation must subscribe to the quality standards described above and accept to be evaluated based on those standards. Please read the following statements carefully and confirm your agreement:

☑ I have read and understood the above quality standards

☑ I understand and agree that these quality standards will be used as part of the criteria for evaluation of my project at final report stage

Follow-up

What will your organisation do to contribute to the basic principles defined by the quality standards : inclusion and diversity, environmental sustainability and responsibility, digital education, and active participation in the network of Erasmus+ organisations?

Offrire opportunità di mobilità in modo inclusivo ed equo ai partecipanti indipendentemente dalla loro provenienza, tenendo conto di fattori chiave quali la motivazione, il merito, nonché lo sviluppo personale di competenze. La sostenibilità ambientale si tradurrà in azioni concrete che sia possibile osservare nella vita quotidiana: risparmio energetico, riduzione dei rifiuti e consumo responsabile attraverso una progettualità didattica che sensibilizzi i nostri ragazzi. Una maggiore competenza digitale farà da volano per un uso più consapevole della rete e per la diffusione del documento digitale quale mezzo di formazione ricerca e diffusione delle buone pratiche educative. Si promuoveranno attività di apprendimento formali o non formali capaci di offrire opportunità di partecipazione alla vita democratica e all'impegno sociale e civico permettendo la conoscenza e la condivisione dei valori che accomunano l'UE, contribuendo alla formazione di una cittadinanza europea.

Please describe your project team and the division of tasks in it. Who will participate in the project team – please mention the persons' roles, positions and expertise, not their names. How will the key project tasks be divided among the project team: selection of participants, preparation of participants, supporting participants during the activity, defining the learning programmes, recognition of learning outcomes, overall supervision and ensuring the respect of quality standards.

Il team di progetto è composto dal dirigente scolastico e da docenti della scuola dell'infanzia e primaria dell'istituto che hanno manifestato una forte motivazione nel contribuire all'adesione ai progetti di mobilità ERASMUS. I componenti del team hanno una conoscenza di base della lingua inglese di livello almeno B1, adeguate competenze progettuali, oltre che una concreta stabilità all'interno dell'istituto garantendo continuità alle azioni intraprese. Il referente del team che si occupa di coordinare le azioni confrontandosi con il dirigente scolastico. Il team oltre che alla stesura del progetto supporterà il dirigente nella fase di predisposizione dei bandi di selezione del personale e degli alunni da coinvolgere nel progetto definendone i requisiti minimi di accesso le eventuali precedenze o priorità. Il referente del team, coadiuvato dagli altri componenti, si occupa anche di definire e supportare, coordinandosi con il DSGA , le misure di accompagnamento per lo svolgimento della mobilità,. Il team inoltre cura il monitoraggio del progetto definendo un attento cronoprogramma dalla fase di avvio fino a quella di restituzione dei risultati. I programmi di apprendimento vengono valutati e definiti coerentemente con le indicazioni nazionali per il curricolo e adeguatamente ai processi di insegnamento gestione e controllo per quanto riferito all' esperienza di Job-shadowing.

What will you do to integrate the results of implemented mobility activities in your organisation's regular work?

Dalle esperienze maturate in campo ERASMUS verranno promossi, attraverso la condivisione e la promozione di attività esperite, i valori dell'inclusione e della diversità. Si trasferiranno alla comunità educante, promuovendo la conoscenza del patrimonio comune e della diversità europei, le conoscenze dei contesti europei sostenendo lo sviluppo di reti professionali in tutta Europa, sostenendo lo sviluppo professionale di docenti, dirigenti scolastici o altro personale della scuola. Promuovendo l'uso di nuove tecnologie e metodologie di insegnamento innovative verrà promosso il miglioramento dell' apprendimento delle lingue e valorizzata la diversità linguistica nelle scuole. Si implementeranno le già presenti piattaforme educative adottate sostenendo la condivisione e il trasferimento delle migliori pratiche nell'ambito dell'insegnamento e dello sviluppo scolastico. La socializzazione di quanto maturato durante il progetto di mobilità renderà più concreta e fattibile la possibilità di vivere esperienze all'estero soprattutto all'interno del territorio in cui la scuola si trova ad operare, luogo in cui le barriere logistiche a volte irrobustiscono anche quelle mentali.

What will your organisation do to share the results of its activities and knowledge about the Programme?

i. To share results within your organisation

Verranno avviate azioni di disseminazione delle attività svolte e dei risultati raggiunti attraverso l'uso di deversi canali divulgativi sia interni che esterni alla scuola. Verrà implementata la già presente pagina ERASMUS sul sito della scuola, creati contenuti multimediali di diffusione dell' esperienza maturata, socializzato nell'ambito degli organi collegiali quanto sperimentato nel progetto di mobilità.

ii. To share results with other organisations and the public

I lavori prodotti verranno resi disponibili alle altre organizzazioni attraverso l'accesso libero alla propria pagina istituzionale sulla quale verranno caricati in formato digitale i vari documenti attestanti l' sperienza maturata durante la mobilità.

iii. To publicly acknowledge European Union funding

Il codice del progetto con l'importo finanziato verrà indicato in tutti gli atti inerenti le attività progettuali. La stessa azione di disseminazione avverrà diffondendo presso le altre organizzazioni utilizzando i canali istituzionali quali la posta elettronica .Le stesse comunicazioni verranno inoltrate all'Ufficio scolastico regionale per la diffusione attraverso la propria pagina tematica.

EU Values

The Erasmus+ programme's implementation, and therefore, the programme beneficiaries and the activities implemented under the programme, have to respect the EU values of respect for human dignity, freedom, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities, in full compliance with the values and rights enshrined in the EU Treaties and in the EU Charter of Fundamental Rights.

Article 2 of the TEU: The Union is founded on the values of respect for human dignity, freedom, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities. These values are common to the Member States in a society in which pluralism, non-discrimination, tolerance, justice, solidarity and equality between women and men prevail.

Article 21 of the EU Charter of Fundamental Rights: 1. Any discrimination based on any ground such as sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation shall be prohibited. 2. Within the scope of application of the Treaties and without prejudice to any of their specific provisions, any discrimination on grounds of nationality shall be prohibited.

Subscribing to EU Values

☑ I confirm that I, my organisation and the co-beneficiaries (where applicable) adhere to the EU values mentioned in Article 2 of the TEU and Article 21 of the EU Charter of Fundamental Rights

☑ I understand and agree that EU Values will be used as part of the criteria for evaluation of the activities implemented under this project

Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.

Declaration on Honour

Please download the Declaration on Honour, print it, have it signed by the legal representative and attach.

File Name	File Size (kB)
DOH -erasmus 2.pdf	1 198
Total Size (kB)	**1 198**

Other Documents

In this subsection, you can upload any additional documents.

If needed, please attach any other relevant documents (a maximum of 6 documents). Please use clear file names.

If you have any additional questions, please contact your National Agency. You can find their contact details here: List of National Agencies.

File Name	File Size (kB)
OTH -IMG-6941 (1).JPG	199
OTH -IMG-6942.JPG	180
Total Size (kB)	**379**

Total Size (kB)	**1 578**

Checklist

Before submitting your application form to the National Agency, please make sure that:

☑ It fulfills the eligibility criteria listed in the Programme Guide.

☑ All relevant fields in the application form have been completed.

☑ All the relevant documents have been uploaded.

☑ You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is: IT02 - Agenzia Nazionale Erasmus+ - INDIRE

The documents proving the legal status of the applicant must be uploaded in the Organisation Registration System, here: Organisation Registration System (for more details, see the Programme Guide - "Information for applicants").

Original content and authorship

☑ I confirm that this application contains original content authored by the applicant organisation.

☑ I confirm that no other organisations or individuals external to the applicant organisation have been paid or otherwise compensated for drafting the application.

Protection of Personal Data

Please read our privacy statement to understand how we process and protect your personal data

Submission History

Version	Submission time (Brussels time)	Submission ID
1	19/02/2025 09:58:41	1655837