


ISTITUTO COMPRENSIVO DI LUZZARA
Scuola dell'infanzia – Scuola Primaria – Scuola Secondaria di Primo grado

Viale Filippini, 42 – 42045 Luzzara (RE) – Telefono 0522/223137

 Codice Fiscale: 81002390359 – Sito istituzionale: www.icluzzara.edu.it

 E-mail: reic83200d@istruzione.it – pec: reic83200d@pec.istruzione.it

 Codice IPA: **istsc_reic83200d** Codice Univoco Ufficio: **UFTFHO**


To the parents of pupils
of the Primary Schools of Luzzara and Villarotta
of the Lower Secondary School “E. Fermi”

and, for information:

To the teaching staff

To the ATA staff

To the DSGA

School website – Electronic register

Subject: Proposal to organise lessons over five days a week in the Primary School and the Lower Secondary School, starting from the 2027/2028 school year – Information for families and exploratory survey on 16 and 17 October 2026

Dear families,

We are writing to inform you about the proposal to reorganise the lesson timetable of the Primary School and the Lower Secondary School of our Educational Institution. The proposal involves moving from the current six-day week (Monday to Saturday) to a five-day week (Monday to Friday), starting from the 2027/2028 school year, within the organisational autonomy granted to schools by Article 5 of Presidential Decree no. 275 of 8 March 1999.

The proposal was drawn up by the Timetable Change Committee, made up of the Head Teacher, teacher representatives and parent representatives, which met on 7, 14 and 21 September and on 1 October 2026. During this process, the proposal was shared with the Teachers’ Board (Collegio dei docenti) and examined with representatives of the Municipality of Luzzara, to make sure it is compatible with the municipal services that support school attendance.

1. The proposed new timetable

At present, lessons take place from Monday to Saturday: from 8:00 to 12:30 in the Primary School and from 8:15 to 13:15 in the Lower Secondary School. The proposal does not change the total weekly school time for each school level; it just spreads it over five days, as shown below.

Primary School

	Luzzara “Pascoli” Primary School	Villarotta “Fusi” Primary School
Morning lessons (all classes)	Monday to Friday 7:45 – 12:45	Monday to Friday 7:45 – 12:45
Tuesday afternoon lessons (all classes)	14:10 – 16:10	13:45 – 15:45
Thursday afternoon lessons (4th and 5th year classes)	14:10 – 16:10	13:45 – 15:45



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“E. Fermi” Lower Secondary School

Weekly schedule	Monday to Friday, 8:00 – 14:00
First lesson block	8:00 – 9:55
Break	9:55 – 10:05
Second lesson block	10:05 – 11:55
Break	11:55 – 12:05
Third lesson block	12:05 – 14:00

No change is planned for the Pre-primary School (Scuola dell’Infanzia), whose activities already take place from Monday to Friday.

2. School transport, school meals and after-school service will continue

Please note: if the new timetable is adopted, **the school transport service, the school meals service and the after-school service (doposcuola) will still continue to be guaranteed.**

As regards school transport in particular, the new timetable has been examined with representatives of the Municipality of Luzzara on the basis of the current bus plan: no change is expected for one of the routes, while the other will leave a few minutes earlier. Any adjustments to routes, stops and bus times are being checked by the Municipality with the service operator and will be communicated to families well before the start of the 2027/2028 school year. The times of school meals and of the after-school service will also be adapted to the new timetable, in agreement with the Municipality.

3. The exploratory survey

Before the competent school bodies take a final decision, our Educational Institution wishes to listen to the opinions of families through an **exploratory survey**. Please note that the survey is **for information purposes only and is not binding**: its results will be an important element in the assessment, but the decision on the lesson timetable remains with the School Council (Consiglio di Istituto), under Article 10(4) of Legislative Decree no. 297 of 16 April 1994, after consulting the Teachers’ Board on educational aspects.

How to take part:

- **Who can give their opinion.** Parents (or those with parental responsibility) of pupils attending our Primary School and Lower Secondary School may take part. Each parent will receive **only one slip**, regardless of how many children attend the School, so that every opinion carries the same weight.
- **How to give your opinion.** The paper slip, which refers to this letter, has two boxes to mark your preference: in favour (“FAVOREVOLE”) or not in favour (“NON FAVOREVOLE”) of the proposed five-day timetable. When handing in the slip, parents will be asked to sign a list; please bring an identity document with you.

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- **When and where.** Opinions will be collected in person, at either of the two locations below, on the following days:

Day	Time	Collection points
Friday 16 October 2026	17:00 – 20:00	“Pascoli” Primary School – Luzzara “Fusi” Primary School – Villarotta
Saturday 17 October 2026	11:30 – 13:00	“Pascoli” Primary School – Luzzara “Fusi” Primary School – Villarotta

Please note that on the afternoon of Friday 16 October, Primary School parents are already invited to the class meetings and to the election of class representatives: you will therefore be able to give your opinion on the same occasion.

The collection will be supervised by members of the Timetable Change Committee, who will count the slips on Saturday 17 October 2026, at the end of the collection, at the “Pascoli” Primary School in Luzzara.

4. Results and next steps

The survey results will be presented to the Teachers’ Board at its meeting of 22 October 2026 and submitted to the School Council for the final decision. The outcome of the survey and the resulting decision will be made known to families through publication on the school website and on the electronic register.

This letter is published on the school website and on the electronic register; to reach as many families as possible, it will also be shared by teachers in the virtual classrooms and by parent representatives with the families of each class.

We thank all families for their cooperation and for their contribution. Kind regards,

The Head Teacher

Prof. Carlo Bruno

*Document digitally signed pursuant to Legislative Decree
82/2005 and related regulations*